


HEALTH INSURERS

COMPANY NAME: _____ **NAIC Company Code:** _____

Contact: _____ **Telephone:** _____

REQUIRED FILINGS IN THE STATE OF: **ARKANSAS** **Filings Made During the Year 2006**

(1) Check- list	(2) Line #	(3) REQUIRED FILINGS FOR THE ABOVE STATE	(4) NUMBER OF COPIES*			(5) DUE DATE	(6) FORM SOURCE **	(7) APPLICABL E NOTES
			Domestic		Foreign			
			State	NAIC	State			
Initial if Enclosed								
		I. NAIC FINANCIAL STATEMENTS						
	1	Annual Statement (8 1/2"x14") 1. ORIGINAL 2. DUPLICATE –EXACT “COPY”	2	1	0	3/1	NAIC	A, B, E, F, G, H, I, J, K, L,
	1.1	Printed Investment Schedule detail (Pages E01-E25)- If bound in statement, do not send separate copy.	2	1	xxx	3/1	NAIC	
	2	Quarterly Financial Stmt (8 1/2” x 14”) 1. ORIGINAL 2. DUPLICATE-MARKED “COPY”	2	1	0	5/15, 8/15, 11/15	NAIC	FOREIGN: SEE L & M
	3	Separate Accounts Annual Statement (8 1/2"x14")	2	1	xxx	3/1	NAIC	
		II. NAIC SUPPLEMENTS						
	10	Actuarial Opinion	2	1	0	3/1	Company	
	11	Investment Risk Interrogatories	2	1	0	4/1	NAIC	
	12	Life Supplemental Data due March 1	2	1	0	3/1	NAIC	
	13	Life Supplemental Data due April 1	2	1	0	4/1	NAIC	
	14	Long-term Care Experience Reporting Forms	2	1	xxx	4/1	NAIC	
	15	Management Discussion & Analysis	2	1	0	4/1	Company	
	16	Medicare Supplement Insurance Experience Exhibit	2	1	xxx	3/1	NAIC	
	17	Property/Casualty Supplement due March 1	2	1	0	3/1	NAIC	
	18	Property/Casualty Supplement due April 1	2	1	0	4/1	NAIC	
	19	Risk-Based Capital Report	1	1	0	3/1	NAIC	
	20	Schedule SIS	2	N/A	N/A	3/1	NAIC	
	21	Supplemental Compensation Exhibit	2	N/A	N/A	3/1	NAIC	
	10	Actuarial Opinion	2	1	0	3/1	Company	
	11	Investment Risk Interrogatories	2	1	0	4/1	NAIC	
	12	Life Supplemental Data due March 1	2	1	0	3/1	NAIC	
	13	Life Supplemental Data due April 1	2	1	0	4/1	NAIC	
	14	Long-term Care Experience Reporting Forms	2	1	xxx	4/1	NAIC	
	15	Management Discussion & Analysis	2	1	0	4/1	Company	
		III. ELECTRONIC FILING REQUIREMENTS	Domestic and Foreign Companies: As long as you file electronically with the NAIC, you are not required to file electronically with this state.					
	30	Annual Statement Electronic Filing	xxx	1	xxx	3/1	NAIC	
	31	March .PDF Filing	xxx	1	xxx	3/1	NAIC	
	32	Risk-Based Capital Electronic Filing	xxx	1	N/A	3/1	NAIC	
	33	Supplemental Electronic Filing	xxx	1	xxx	4/1	NAIC	
	34	Supplemental .PDF Filing	xxx	1	xxx	4/1	NAIC	
	35	June .PDF Filing	xxx	1	xxx	6/1	NAIC	
	36	Quarterly Electronic Filing	xxx	1	xzx	5/15, 8/15, 11/15	NAIC	
	37	Quarterly .PDF Filing	xxx	1	xxx	5/15, 8/15, 11/15	NAIC	
	30	Annual Statement Electronic Filing	xxx	1	xxx	3/1	NAIC	
	31	March .PDF Filing	xxx	1	xxx	3/1	NAIC	
		IV. AUDITED FINANCIAL STATEMENTS						
	51	Accountants Letter of Qualifications	2	N/A	N/A		Company	
	52	Audited Financial Statements	2	1	0	6/1	Company	
	53	Audited Financial Statements Exemption Affidavit	2	N/A	N/A		Company	
	54	Independent CPA	2	N/A	N/A		Company	N
	55	Notification of Adverse Financial Condition	2	N/A	N/A		Company	
	56	Report of Significant Deficiencies in Internal Controls	2	N/A	N/A		Company	
	57	Request for Exemption to File	2	N/A	N/A		Company	J

STATE REQUIRED FILINGS

101	Filings Checklist	Required for Domestic Companies <u>only</u> . (With Column 1 completed)
102	Anti Fraud Assessment	http://www.insurance.arkansas.gov/Fraud/WEB%20PAGE%20-%20General%20Data.doc Due No later than June 30th each year.
103	Intentionally left blank	Intentionally left blank
104	CHIP FORM	http://chiparkansas.org/insurers%20only/ Mandatory AR Comprehensive Health Ins Pool Form Due Annually March 1st
105	CFRF Form	http://insurance.arkansas.gov/Accounting/2006%20CFRF%20page.htm Company Financial Regulation Fee- Form will be available on-line March 15. Due Annually June 30th .
106	JURAT/Attestation Form	Used for Foreign companies to indicate the Annual Financial Statement has been filed with the NAIC. Foreign companies: Do Not File this for Quarterly Statements. See Note L.
107	List of Premium Tax Forms & Due Dates	http://insurance.arkansas.gov/Accounting/2006%20LIST%20OF%20DUE%20DATES.doc Link to Filing Forms: http://insurance.arkansas.gov/Accounting/2006%20premium%20tax%20page.htm
108	Certificate of Deposit	See Note O below for Instructions- Due Annually March 1st
109	Intentionally left blank	
110	Single State Ark Domestic Insurers Affiliated Transaction Disclosure Form	This form is for Domestic Only . http://insurance.arkansas.gov/Finance/financialstmthomepagefiles/SingleStateDomesticRegistrationForm3.doc Filed each <u>Quarter</u> with the Company's financial statements.
111	State Filing Fees	All filings fees for certificate of authority renewal and annual statement filing fees are included on the premium tax forms. For additional questions, please contact the Accounting Division: 501-371-2605.

		NOTES AND INSTRUCTIONS (A-K APPLY TO ALL FILINGS)	
	A	Required Filings Contact Person:	Annette Craig, Finance Division Phone: 501-371-2673 Fax: 501-371-2747 Annette.craig@arkansas.gov
	B	Mailing Address for Annual Statement filings:	Arkansas Insurance Department 1200 West Third Street Little Rock, AR. 72201-1904 ATTN: FINANCE DIVISION
	C	Mailing Address for Premium Tax and Filing Fees:	ATTN: ACCOUNTING DIVISION Arkansas Insurance Department 1200 West Third Street Little Rock, AR. 72201-1904 Phone: 501-371-2605 Fax: 501-371-2618
	D	Mailing Address for Premium Tax Payments:	ATTN: ACCOUNTING DIVISION Arkansas Insurance Department 1200 West Third Street Little Rock, AR. 72201-1904 Phone: 501-371-2605 Fax: 501-371-2618
	E	Delivery Instructions:	All filings must be physically received at the Department, no later than the indicated due date. If due date falls on weekend or federal holiday, due date is next business day.
	F	Late Filings:	\$100 per day for late filings without an approved extension.
	G	Original Signatures:	DOMESTIC: Original signatures

			required on all filings. FOREIGN: follow NAIC instructions.
	H	Signature/Notarization/Certification:	Two of 3 signatures are required on the Annual Statements. They must be signed by either of the following: President or Vice President with either the Secretary or Actuary.
	I	Amended Filings: (Submit to address in Note B listed above) <u>Remember to provide a newly signed jurat page with all amended filings.</u>	Domestic Companies: File 2 copies of the amended items within 10 days of the amendments, including an explanation of the amendment. If there are signature requirements for the original filing; it should be followed for any amendment. Foreign Companies: Not required to file an amended jurat page indicating an amendment. We track these through the NAIC database.
	J	Exceptions from normal filings: Submit requests for extensions/exemptions to : Leo Liu, Manager of Financial Analysis. Mailing address: See Note B	Foreign companies must supply a written copy from <i>state of domicile</i> of any exemption or extension at least 10 days prior to the filing date in order to receive either status from Arkansas. Domestic companies should apply at least <i>30 days prior to due date</i>
	K	Bar Codes (State or NAIC)	Not required

	L	Signed Jurat:	Foreign companies: This form to be sent separately to Arkansas <i>in lieu of</i> hard copy of Annual Financial Statement. This form is verification of submission of the Annual Financial Statement to the NAIC. Date received by the NAIC is considered the date submitted to the Arkansas Insurance Dept. <u>Late fines based on the date received by the NAIC.</u>
	M	Quarterly Financial Statements (including <u>Quarterly Jurat pages</u>)	<u>Not required by Foreign Companies.</u>
	N	Independent CPA	Foreign insurers are not required to notify this Dept. of this change.
	O	Certificate of Deposit : Send under separate cover to: Malisa Landers, Securities Administrator See Note B for mailing address Questions: 501-371-2679 E-mail: Malisa.landars@arkansas.gov	Foreign Companies: Submit one original certificate of deposit from your state of domicile only. Domestics: Not required
	P	Filings new, discontinued or modified materially since last year.	
		1. Certificate of Valuation	No longer required.
		2. Certificate of Compliance	No longer required.

**General Instructions
For Companies to Use Checklist**

Please Note: This state's instructions for companies to file with the NAIC are included in this Checklist. The NAIC will send mailing labels and other information to all companies but will not be sending their own checklist this year.

Electronic filing is intended to include filing via the Internet or via diskette with the NAIC. Companies that file with the NAIC via the Internet are not required to submit diskettes to the NAIC.

Column (1) (Checklist)

Companies may use the checklist to submit to a state, if the state requests it. Companies should copy the checklist and place an "x" in this column when mailing information to the state.

Column (2) (Line #)

Line # refers to a standard filing number used for easy reference. This line number may change from year to year.

Column (3) (Required Filings)

Name of item or form to be filed.

The ***Annual Statement Electronic Filing*** includes the annual statement data and all supplements due March 1, per the *Annual Statement Instructions*. This includes all detail investment schedules and other supplements for which the *Annual Statement Instructions* exempt printed detail.

The ***March .PDF Filing*** is the .pdf file for annual statement data, detail for investment schedules and supplements due March 1.

The ***Risk-Based Capital Electronic Filing*** includes all risk-based capital data.

The ***Separate Accounts Electronic Filing*** includes the separate accounts annual statement and investment schedule detail.

The ***Separate Accounts .PDF Filing*** is the .pdf file for the separate accounts annual statement and all investment schedule detail.

The ***Supplemental Electronic Filing*** includes all supplements due April 1, per the *Annual Statement Instructions*.

The ***Supplement .PDF Filing*** is the .pdf file for all supplemental schedules and exhibits due April 1.

The ***Quarterly Electronic Filing*** includes the quarterly statement data.

The ***Quarterly .PDF Filing*** is the .pdf for quarterly statement data.

The ***June .PDF Filing*** is the .pdf file for the Audited Financial Statements.

Column (4) (Number of Copies)

Indicates the number of copies that each foreign or domestic company is required to file for each type of form. The Blanks (E) Task Force modified the 1999 *Annual Statement Instructions* to waive paper filings of certain NAIC supplements and certain investment schedule detail, if such investment schedule data is available to the states via the NAIC database. The checklists reflect this action taken by the Blanks (EX4) Task Force. XXX appears in the "Number of Copies" "Foreign" column for the appropriate schedules and exhibits.

Column (5) (Due Date)

Indicates the date on which the company must file the form.

Column (6) (Form Source)

This column contains one of three words: “NAIC,” “State,” or “Company,” If this column contains “NAIC,” the company must obtain the forms from the appropriate vendor. If this column contains “State,” the state will provide the forms with the filing instructions. If this column contains “Company,” the company, or its representative (e.g., its CPA firm), is expected to provide the form based upon the appropriate state instructions or the NAIC *Annual Statement Instructions*.

Column (7) (Applicable Notes)

This column contains references to the Notes to the Instructions that apply to each item listed on the checklist. The company should carefully read these notes before submitting a filing.